



## Copiers (MFD) - Milwaukee County

Copiers (MFD) B&W/Color

Released	4/4/2016 12:00 AM CST	Type	Sealed Bid - Goods
Open	4/4/2016 12:30 AM CST	Number	IFB-2016-000061
Close	4/18/2016 12:00 AM CST	Currency	US Dollar

### Contacts

**Patrick Lee**

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### Commodity Codes

Commodity Code	Description
U44101501	Office Equipment and Accessories and Supplies > Office machines and their supplies and accessories > Duplicating machines > Photocopiers
U44101700	Office Equipment and Accessories and Supplies > Office machines and their supplies and accessories > Printer and photocopier and facsimile accessories
U44101701	Office Equipment and Accessories and Supplies > Office machines and their supplies and accessories > Printer and photocopier and facsimile accessories > Color options or upgrades
U44101702	Office Equipment and Accessories and Supplies > Office machines and their supplies and accessories > Printer and photocopier and facsimile accessories > Duplexer trays
U44101703	Office Equipment and Accessories and Supplies > Office machines and their supplies and accessories > Printer and photocopier and facsimile accessories > Duplexer units
U44101704	Office Equipment and Accessories and Supplies > Office machines and their supplies and accessories > Printer and photocopier and facsimile accessories > Facsimile handsets

### Description

This Invitation for Bid (IFB) is a solicitation to supply the following goods or services to Milwaukee County:

### **B&W/Color Copiers (MFD) - Xerox, HP or Ricoh**

This IFB is to supply these goods or services to:

**Milwaukee County IMSD 633 West Wisconsin Avenue, Suite 1100, Milwaukee, WI 53203**

Bid information is available at, as bids must be submitted using Milwaukee County Marketplace Central:

## <https://bids.scquest.com/apps/Router/PublicEvent?CustomerOrg=MilwaukeeCounty>

This Invitation for Bid is under authority of MCGO Chapter 32.20

All questions related to this bid must be submitted by and will only be responded to by use of the public **Question & Answer Forum** within the bid found at the aforementioned link.

Milwaukee County qualifies for use of cooperative State of Wisconsin contract, NASPO ValuePoint, and of the cooperative agreements (Minnesota Materials Management, NJPA, E&I, HGACBuy and US Communities) though each have been established as not to exceed contract.

Milwaukee County qualifies for use of GSA contracts under Cooperative Purchasing.- Available for purchase by local government entities in accordance with Section 211 of the E-Government Act of 2002 and Disaster Recovery Purchasing.- Available for purchase by local government entities in accordance with Section 833 Disaster Recovery Purchasing.

Milwaukee County Marketplace Central Supplier Portal provides you the opportunity to request to be notified of any future business opportunities with Milwaukee County and encourage registration.

**CLICK SUBMIT:** Your bid will not be able to be viewed and will not be counted unless you **click 'Submit'** to complete submission of the bid. The green checkmarks during submission process are signifying only that all the required information in that section has been completed. Your bid is not complete and will not be able to be viewed or considered unless the bid is submitted by clicking the **"Submit"** available only after all required fields are complete and green checks appear.

### Prerequisites

 Required to View Event

★ Required to Enter Bid

1. Proposers may submit questions and requests for clarification regarding this bid until the deadline indicated. ★
2. Bid Award Terms ★
3. Term of Agreement ★
4. Pricing and Contract Information. ★
5. Unduly Restrictive Specifications in Public Procurement ★
6. Terms and Conditions ★
7. Insurance and Indemnity ★
8. Federal, State and Local Regulations and Compliance ★
9. Code of Ethics ★
10. Non-Collusion Statement ★
11. Protest and Appeal Procedure ★
12. Additional Prerequisite Requirements ★

### Buyer Attachments

There are no Buyer Attachments added to this event.

### Questions

★ Required Questions

#### 1. Bid Contact

- 1.1. Bidder Contact (Name) ★
- 1.2. Bidder Contact (Phone) ★
- 1.3. Bidder Contact (Email)

#### 2. Product or Service Information

- 2.1. Upload specifications sheets, literature and information related to the product or service you submitted in bid process. Multiple uploads are permitted.

Submitted information must demonstrate that proposed good or service meets specifications described within the IFB. Information is required. ★

- 2.2. Upload price breakdown, as requested, of bid price. ★
- 2.3. If using a cooperative or government agreement please attached a copy of the agreement.

**3. Terms and Cooperative Purchases**

- 3.1. Would you be willing to extend the pricing from any contract that may result from this bid to other V.A.L.U.E. members of local government entities in the southeastern Wisconsin area?

Please be advised that the award of this bid by Milwaukee County is NOT contingent upon your agreement to the above request. If, however, you agree to extend to any other agencies, each agency will be responsible for issuing and administering its own contract and resulting purchase order. ★

- 3.2. Do you offer cash discounts for payment following acceptance of goods and receipt of invoice?  
Only cash discounts for payment of 30 days or more shall be deducted in determining the low bidder. ★

## Product Line Items

★ Required Product Line Items

#	Item Name, Description, Commodity Code	Allow Alternates	Qty.	UOM	Requested Delivery
P1	★ Copier (MFD) - Unit and All Components		2	EA - Each	15 days after award
	NASPO Group A - A5 Convenience Copier Color B&W or Equivalent  Digital copier (Color) 75 pages per minute Network Printing, Color Scanning & Fax 3,000 Sheet Stapling Finisher (Staple (50sheets), Sort, Collate) Automatic 2-Sided Copying 2 x 500 Sheet Paper Drawers (8 1/2x11, 8 1/2x14, 11x17 Capabilities) 1 x 3100 Sheet Paper Drawer (8 1/2x11 Only) Bypass tray Large Color LCD touch screen display panel User Codes Data Overwrite Security Delivery, Installation, and Training				
	Attach breakdown of copier components in "Questions" section of solicitation.				
P2	★ Zero Based Cost Per Copy		1	EA - Each	
	Cost Per Copy for Maintenance, Service and Consumables. No minimum copies required or monthly base fee.				